

Internal Audit Progress Report

REPORT TO AUDIT AND STANDARDS COMMITTEE



DATE	28/09/2023
PORTFOLIO	Resources and Performance Management
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PURPOSE

1. To inform members of the work undertaken by Internal Audit for the period 1st April to 30th June 2023.

RECOMMENDATION

2. The Committee considers the progress report and comments on its contents.

REASONS FOR RECOMMENDATION

3. Members can monitor the performance of the Internal Audit Section.

SUMMARY OF KEY POINTS

Audit Reports

4. From 1st April to 30th June 2023 there have been 3 audit reports produced. Details of these audits are given in **Appendix 1**.
5. One additional report was provided to Burnley Leisure and Culture under the service level agreement.

Performance Statistics

6. The comparison between actual and planned audits can be seen in **Appendix 2**. Several audits have started, and to date have been completed but due to timing will form part of later quarter statistics to be reported.
7. Performance indicators for Internal Audit are reported in the Finance balanced scorecard. The service currently reports the number of audit reports produced – 3 against an annual

target of 22 and the percentage of high-priority actions from audit action plans implemented which was 100% and has a target of 100%.

Other Activity

8. The service provided an Annual Internal Audit Opinion to Burnley Leisure, as per the Service Level Agreement and has carried out follow up reviews on previously completed audits to review completed actions and provided advice and assistance to services.
9. Part-time Auditors have been working additional hours which was incorporated into the service budget and planned resources.
10. We provided an opinion on a Homeless Support Grant for Lancaster City Council as part of a reciprocal arrangement.
11. We have been assisting with the operation of phishing email testing to increase awareness of the risks of emails.
12. The service continues to process matches from the National Fraud Initiative (NFI) which were provided in February and respond to queries from other authorities in respect of matches.
13. The Internal Audit Opinion was provided to the Audit and Standards Committee and the Annual Governance Statement for 2022/23 was finalised.
14. Work continues on the implementation of the Action Plan from the Internal Audit External Review.
15. The post to support the production of the Annual Governance Statement, and Data Protection support is now filled.
16. Internal Audit's involvement in the write off process has been transferred from the service.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

17. None

POLICY IMPLICATIONS

18. None

DETAILS OF CONSULTATION

19. None

BACKGROUND PAPERS

20. None

FURTHER INFORMATION

PLEASE CONTACT:

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7175**

ALSO: